

Occupational safety and health, fire protection, environmental protection and energy management conditions during the presence of external parties at ŠKODA PARS a.s. premises

Persons who work in Škoda Pars or are present there for any other reason must comply with legislation concerning occupational safety and health, fire protection, environmental protection and energy management (Labour Code, relevant laws, decrees, government regulations), as well as the principles of safe and economical behaviour at the workplace and the established work procedures and agreed signs so that they do not endanger their own and other persons' health and life, cause damage to the environment, cause environmental damage or waste energy.

If, during their presence in the Škoda Pars premises, an external party violates the provisions in this document concerning the principles of OSH, FP, environmental protection or energy management, they must pay Škoda Pars a contractual fine of CZK 1,000 per violation, including repeatedly.

General policy for entry on foot and by vehicle to Škoda Pars

1. Upon arrival on foot or by vehicle at Škoda Pars, you must know **the name of your contact person**, i.e. the Škoda Pars employee "responsible" for your activities and for your movement in the premises (the contact person is specified on the order and/or in the contract and/or is an employee who has agreed with the external party in another way on the performance of the activity) and you must provide their name to Škoda Pars security, who must then inform this contact person of your arrival and thus ensure your safe movement and stay in the Škoda Pars premises.
2. If your entry by vehicle to the Škoda Pars premises is permitted,
 - you must comply with the speed limit (20 km/h in outdoor areas and 5 km/h in enclosed areas),
 - you must give priority to rail vehicles when moving in the Škoda Pars premises,
 - in order not to increase concentrations of hazardous substances in the work environment of employees, you must only enter production halls with written permission from Škoda Pars and in unavoidable cases (loading/unloading of heavy loads, performing work that requires the use of equipment integrated into the vehicle), and you must not leave your vehicle engine running unnecessarily when inside production halls,
 - you must use reserved parking lots or other paved areas designated by the Škoda Pars contact person for parking, and before leaving the vehicle and losing visual contact with it, place the *External driver card* you received from a security guard at the entrance behind the windshield showing your information (name and surname, company name and telephone number) and leave it there for the entire duration of your presence at Škoda Pars.
 - You must not park on green areas, pavements, less than 1.7 m from the edge of a railway (to ensure sufficient clearance) or in front of pedestrian or vehicle entrances, and you must maintain a minimum clearance width of 3.5 m when parking on the edge of a road.

General occupational safety and health and fire protection rules

YOU MUST ENTER THE PREMISES IN CLOSED, PREFERABLY WORK, FOOTWEAR WITHOUT HIGH HEELS, AND YOU MUST WEAR A REFLECTIVE VEST OR WORK CLOTHES WITH SUFFICIENT REFLECTIVE ELEMENTS UNDER EN ISO 20471. YOU MUST WEAR LONG TROUSERS, SAFETY FOOTWEAR OF CLASS S1 AND AN INDUSTRIAL SAFETY HELMET WHEN

IN PRODUCTION HALLS AND WAREHOUSES.

1. You must enter buildings through pedestrian entrances and comply with safety signs. You must move on roads/paths that are marked or maintained as freely passable. You must not climb to a height (unless you have had the necessary training), not stay under or near transported loads (you must keep at least 3 m from a load), not be in dangerous proximity to machinery, not approach live parts under voltage, not enter the testing room or testing track, not go in front of or between moving vehicles or other means of transport, not walk on rails, not climb over or under wagons, not walk between disconnected wagons or in the clearance profile of electric rail vehicles, and must not enter other prohibited areas. You may only be present at designated workplaces. You must not leave them arbitrarily, not enter other areas, and not use or handle machinery and energy appliances if you have not been familiarised with their operating instructions and if you have not been authorised to operate them.
2. Before commencing work, as an external party you must provide the contact person with written information on the risks arising from the work ordered in the contract or order and that will be performed at Škoda Pars workplaces, and must provide information on preventive safety measures for risk minimisation under Sections 101 and 102 of the Labour Code, as amended.
3. You must behave in such a way as not to cause a fire or injury, and must report to the Škoda Pars contact person any perceived and detected deficiencies and defects that could endanger safety or health.
4. You must wear assigned or required personal protective equipment and aids, including your own reflective vest, or work clothing with reflective elements under EN ISO 20471, your own work helmet and your own work footwear (in operational and warehouse buildings with protection class of at least S1).
5. You must maintain order and cleanliness at/on workplaces, roads, sanitary and social facilities, and must not damage buildings, sanitary facilities and other property.
6. In order to maintain a suitable work environment for Škoda Pars employees at the place of execution of the contracted work, you must take all possible measures to reduce and/or prevent dust, noise, glare and exposure to chemicals, including odours. You must prevent the spread of dust and exposure to chemicals by using suitable coverings and sleeves during construction work, extraction and other ways to trap dust. You must limit exposure to glare by shielding other workplaces and access roads. You must organise work so that work accompanied by increased noise and odours is carried out outside the main work shift.
7. When working on or near a track, you must wear reflective clothing under EN ISO 20471 and comply with the relevant provisions of the company's Siding Rules and the Správa železnic SŽ BP1 regulation (available from the Správa železnic website), and request the Škoda Pars contact person to present the Siding Rules before you start work.
8. You must obey the traffic and safety signs placed around the Škoda Pars premises, and obey warning signals and agreed signs. You must not damage or reduce the effectiveness of safety signs, markings and equipment around the Škoda Pars premises.
9. You must pay increased attention when walking, especially when descending stairs, at production and testing workplaces, pay attention to embedded tracks when moving in the technological tracks of operating halls, to clamping rails, extended hoses, movable and flexible leads and other communication obstacles, and pay attention when moving under structures, scaffolding, assembly platforms, in cable ducts, working (assembly) pits and in other places with head-injury hazards.

10. You must not consume alcoholic beverages or other addictive substances before entering the Škoda Pars premises, at Škoda Pars workplaces or, during working hours, even outside these workplaces when temporarily away from the Škoda Pars premises. You must comply with the ban on smoking (including electronic cigarettes) throughout the company's premises except in areas designated as a "Smoking Area". The manager of an external party must respond to a notification from the Škoda Pars contact person or Škoda Pars security, and deal immediately with a situation where an employee they manage is reasonably suspected to be or is found to be under the influence of alcohol or addictive substances in the Škoda Pars premises.
11. You must not obstruct escape, evacuation or main routes, or exits and access ways to fire extinguishers, electrical switchboards and main shut-offs (gas, water, steam, etc.) with any objects or material. These spaces must remain permanently free and accessible.
12. You must respect and comply with the "Workplace Fire Regulations" and the "Škoda Pars Fire Alarm Directive" and must request that the Škoda Pars contact person presents these documents before you commence activities. Before commencing welding or before commencing other work with a risk of fire and explosion, you must request a written permit for this activity from the Škoda Pars contact person and subsequent monitoring of the area for eight hours. The Škoda Pars reception/gatehouse is also the fire alarm station.
13. You must report any injury that occurs during the performance of tasks or your stay in Škoda Pars premises to the Škoda Pars contact person without delay and before leaving Škoda Pars. You must cooperate effectively in clarifying its causes, preparing a record of the injury and in the event of further investigation.
14. You must inform the Škoda Pars contact person in writing about the risks arising from your activities and the measures taken to protect against them.
15. You must cooperate with the Škoda Pars contact person in completing and confirming the "Record of Handover of the Workplace to an External Party" document before you start using the workplace or, before starting to use the workplace, you must hand over the mutually signed "Coordination Agreement on the Performance of OSH and FP Tasks" if you are coordinating activities at a workplace handed over for use, and you must subsequently comply with the specified instructions.
16. The manager of an external party is responsible for the validity of the professional licenses of their employees and for their medical fitness to perform activities for Škoda Pars or on its equipment, and is also responsible for the safe condition of their own tools or equipment used (including specified inspections, revisions and tests) and for the disciplined behaviour of their employees.
17. Reporting emergencies

Emergency numbers

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| Škoda Pars emergency call centre - reception gatehouse | cl. 111, 263, 252 0 - 583 365 111, 0 - 583 365 263, 0 - 583 365 252 |
| Emergency | 0-112 |
| Fire | 0-150 (0 - 950 785 011) |
| Police | 0-158 (0 - 974 779 111) |
| Ambulance | 0-155 (0 - 583 397 112) |
| Doctor | cl. 541 0 - 583 655 541 |

Energy suppliers' emergency and breakdown services

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|--------------------------------|---------------------------|
| Electricity supplier | 0 - 800 850 860 |
| Gas supplier | 0-1239 |
| Water supplier | 0 - 583 317 202 |
| Škoda Pars transformer station | cl. 521 (0 - 583 365 521) |

Representatives of ŠKODA PARS a.s.

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| Head of investment and asset management - Ing. Bohumil Vlach | cl. 385 (0 – 583 365 385, 0 - 724 632 202) |
| Maintenance manager – Alexandr Rosák | cl. 138 (0- 583 365 138, 0 – 724 632 187) |
| OSH and FP manager – Ing. Jan Gurnik | cl. 514 (0 - 731 497 249) |

General environmental protection principles

When working and when present at Škoda Pars, every legal entity and natural person that is an external party must prevent pollution and damage to any component of the environment (air, water, soil, organisms) and minimise the adverse consequences of their activities on the environment, in particular by respecting the following conditions

Waste management

- 1. Do not place any waste generated during a contracted activity and the movement of persons performing the contracted activity in Škoda Pars bins, containers or other Škoda Pars means of collection!**
- You must ensure, at your own expense, the disposal of all waste that will be/has been generated during the performance of a contracted activity and the movement of all persons performing that contracted activity at Škoda Pars (where the external party is a "waste generator" under the Waste Act).
- You must not dispose of waste freely around Škoda Pars premises** – do not create open dumps or unmarked collection points. You must provide waste collection containers **at your own expense and clearly distinguish them from Škoda Pars bins, containers and other means of collection using a label immediately after placing them on the premises, before and during their filling with waste.**
- You must remove waste generated during your activity immediately after the container is filled, or continuously so that the Škoda Pars premises are kept tidy.
- Any exception to the above rules must be demonstrably discussed with the Škoda Pars ecologist / EMS manager.

Water protection

- You must only enter Škoda Pars with vehicles, machinery and equipment in good technical condition and presenting no risk of leaks and spills of operating fluids - oils, fuels, etc.
- Do not wash or rinse vehicles or machinery in Škoda Pars premises.
- Refill operating fluids outside Škoda Pars premises, if possible. If this is not possible, secure the place where the refilling will be carried out against leakage of liquids into the soil and subsoil by means of a drip tub,

sorption mat or other suitable means.

9. If, in connection with the performance of your activity, chemical substances or chemical mixtures (preparations) and/or equipment containing "significant amounts of" chemical substances or preparations, i.e. over 1,000 litres of liquid and/or over 2,000 kg of solids, must be brought to Škoda Pars, this must be reported and discussed with the Škoda Pars ecologist / EMS manager before you commence your activity.
10. When using chemical substances, chemical mixtures (preparations) and other hazardous substances (diesel, petrol, oils, thinners, chemicals, paints, etc.), you must take extra care when handling them, meaning close the packaging, clean it from the outside, secure it against tipping over, secure leakage points with a catch tray, store them away from transport routes, etc.
11. You must not pour residues of chemical substances and preparations and other hazardous substances (residues of degreasers, paints, etc.) into washbasins, sinks, sewer inlets or sanitary facilities.
12. If a hazardous substance has leaked, after the detecting of the leak everyone must immediately interrupt their work and prevent further leakage of the hazardous substance and the further spread of contamination. The affected area must be covered with absorbent material, preferably with special absorbent agents (Absodan Plus, absorbent cloths, mats, etc.), or textiles, sawdust or at least sand or clay. The contents of marked emergency kits (yellow 120 l bins with the description EMERGENCY KIT) deployed around the Škoda Pars plant may be used. After the intervention described above, you must immediately report the incident to the Škoda Pars gatehouse and follow the instructions you receive.

Handling chemicals and chemical mixtures

13. If chemicals and chemical mixtures are used in the premises during the performance of activities for Škoda Pars, you must notify and discuss with the Škoda Pars ecologist / EMS manager the method and place of use of any chemical or chemical mixture and/or equipment containing chemicals (except for common transport equipment and mechanisation) and the risks arising for Škoda Pars from their use before commencing such activities.
14. You must not store or use any hazardous chemical substances or mixtures (preparations) with the properties "highly toxic", "toxic", "corrosive", "carcinogenic", "mutagenic" or "toxic to reproduction", or items containing them, on the premises of Škoda Pars. If their use is necessary for the agreed activity, the method of use must be demonstrably discussed with the Škoda Pars ecologist / EMS manager before the start of the work, and such chemicals and chemical mixtures must be kept under lock and key and in such a way as to prevent unauthorised access to them throughout the work in the premises.
15. You must not use food and beverage packaging (mayonnaise jars, PET bottles, etc.), cosmetic packaging (Solvina, detergents, etc.) or packaging from other chemicals and chemical mixtures or packaging where the contents are not marked (name of the chemical or chemical mixture and a hazard symbol) as substitute ad hoc packaging for chemicals and chemical mixtures.
16. Chemicals and chemical mixtures must be stored safely and secured against leakage into the subsoil, separately from food and beverages and always in clearly marked packaging with the name and graphic symbols showing the hazardous properties of the chemical or chemical mixture.

Air protection:

17. You must not burn anything (waste, packaging, branches, grass, etc.) in the Škoda Pars premises using an open flame or otherwise.
18. You must not paint, varnish, spray, blast, burn or carry out other activities that generate emissions outside the places designated by Škoda Pars for these purposes and specified in the *Record of Handover of the Workplace/Construction Site*.

19. You must not release gases containing regulated substances or F-gases into the air from air-conditioning systems of rail vehicles or other equipment. The servicing and repairing of refrigeration and air-conditioning equipment containing regulated substances and fluorinated gases must be carried out exclusively by an authorised person.

Protection of greenery

20. You must avoid damage to greenery during the implementation of the agreed activity - store materials and objects, and park vehicles preferably on paved areas and/or if this is not possible, in places specified by the Škoda Pars contact person.

21. Unintentional and unforeseen damage to greenery during the activity (broken branches, trees, bushes, damage to lawns, etc.) should be reported immediately after it occurs to the Škoda Pars contact person and the remedy should be subsequently demonstrably discussed with the Škoda Pars ecologist / EMS manager.

22. If there has been destruction of or damage to green areas or greenery, you must ensure its restoration after completion of the agreed activity. The method of restoration must be demonstrably discussed with the Škoda Pars ecologist / EMS manager prior to implementation.

23. Reporting environmental emergencies

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| Accident (leakage of hazardous substances) reporting station - reception - gatehouse | cl. 111, 263, 252, 0 - 583 365 111, 0 - 583 365 263, 0 - 583 365 252 |
| Škoda Pars ecologist / EMS manager - Ivana Valouchová | cl. 570 0 - 583 365 570, 0 - 724 156 035 ivana.valouchova@skodagroup.com |

Anyone who has caused ecological damage by damaging the environment or other illegal acts must restore the natural functions of the disturbed ecosystem or its part. If this is not possible or if it is not expedient for serious reasons, the employer must provide compensation for the ecological damage in another way (substitute performance). If this is not possible, they must provide financial compensation for this damage. A combination of these compensation methods is possible.

General principles of energy management

During work and when present in Škoda Pars, every legal entity and natural person that is an external party must avoid waste and ensure efficient use of energy in the form of heat, electricity, compressed air and water supplied by Škoda Pars (taken from the Škoda Pars distribution systems during the activity), in particular by complying with the following conditions

1. If you need to connect equipment with a power input of more than 15 kW to the company's power grid, you must inform the Škoda Pars contact person and discuss the reason, purpose and duration of connection with the company's energy specialist.
2. You must prevent unnecessary operation of electrical machines and equipment by switching them off when work is interrupted, if the specified technological procedure for performing the activity for Škoda Pars allows it.
3. When work is interrupted or if the technology of the work allows it, you must close the valves of the compressed air distribution system. You must not let compressed air escape without using it.
4. You must not leave water running unnecessarily. You must regulate your consumption by using suitable

equipment (nozzles on hoses, high-pressure cleaners with lower water consumption, etc.).

5. During the heating season, you must close doors, gates and other entrances immediately after entry on foot or by vehicle, and if the workplace handed over to you is equipped with an air curtain and you were demonstrably familiarised with the controls when the workplace was handed over, lower it if you open the door to the outside.
6. During the heating season, ensure efficient delivery of materials and work equipment to heated Škoda Pars areas to prevent unnecessary leakage or heat loss (prevent unnecessary repeated movement between the outside and the inside; do not put the material in the cold if this can be avoided, but rather ensure its storage in tempered areas or its transport to the site directly from the warehouse before starting work, etc.).
7. During the heating season, ventilate heated rooms intensively but briefly by opening the windows fully and closing them after ventilation. The colder it is outside, the shorter the ventilation time.
8. Do not open skylights in Škoda Pars halls and do not run skylight fans in winter. If you need to ventilate your workplace, you must contact the head of investment and asset management.
9. You must use lighting in the work area to the extent necessary and ensure that the lights are switched off when work is interrupted or finished, and also before leaving the premises if you are the last person to leave.
10. In the event of a defect, breakdown or excessive waste of energy, you must inform the Škoda Pars contact person.

Risks occurring in the Škoda Pars premises

External parties present in the Škoda Pars premises acknowledge that they may be subject to the risks listed below and must comply with the specified measures and follow the instructions of the contact person or managers of individual Škoda Pars workplaces, and also use the necessary PPE. Without complying with all the above principles and measures, no external party may start work in the Škoda Pars premises and buildings.

Specific risks occurring in the Škoda Pars premises

External parties who intend to carry out work or related activities at indoor and outdoor workplaces in the Škoda Pars premises must always contact the manager (foreman) of the Škoda Pars workplace where they will carry out the work. This person will inform them of the specific risks at the given workplace and familiarise them with the WORK RISK ASSESSMENT FILE providing information about risks to safety and health of ŠKODA PARS a.s. employees.

General risks occurring in the Škoda Pars premises

| RISK | SOURCE | MEASURES |
|--------------------------|--|---|
| TRIPPING, FALLING | all premises; halls where there are assembly pits, including outdoor areas and paths/roads | <ul style="list-style-type: none"> - stay outside the protective handling zone - wear protective footwear and fall and slip protection - stay only on designated paths/roads; take care when moving around the workplace (tripping on hoses, extended cables, anchoring parts of fixtures, tracks...) and crossing tracks (do not step on the rails) - do not access roofs, crane runways and elevated workplaces without permission and fall protection - use handrails on stairs - use appropriate ladders, platforms and gangways; do not use improvised elevated workstations |

| RISK | SOURCE | MEASURES |
|---|--|---|
| | | <ul style="list-style-type: none"> – when working on the roof of a building or vehicle, use a rope locking system (+ necessary PPE for fall protection) or secure the workplace according to the instructions for the work gangways, if installed – use transition bridges of work pits |
| DUST AND WELDING AEROSOLS | locksmith and welder workplace, blasting box | <ul style="list-style-type: none"> – use a protective respirator – ventilate regularly and use extraction – install shielding to protect other workers – no unauthorised persons may enter hazardous areas (blast box, etc.) |
| NOISE | locksmith and welding workplaces, blasting box workplace, paint shop, combustion engine test room | <ul style="list-style-type: none"> – use hearing protectors |
| CHEMICAL POLLUTANTS | paint shops, work with adhesives, joinery, washing machines, washing tables, degreasing, impregnation station, accumulator room, pressure washing with wastewater treatment plant | <ul style="list-style-type: none"> – prohibition of entry or use by unauthorised persons/use only with the knowledge of the head of the workplace and enter accompanied by the head of the workplace – use PPE – respirator or half/full mask with a filter against organic solvent vapours, gloves and clothing resistant to chemicals, antistatic clothing – regularly ventilate the workplace and use extraction |
| CHEMICALS AND CHEMICAL MIXTURES | <p>Working with chemicals and chemical mixtures</p> <p>(chemical depot, hazardous waste storage, accumulator repair shop, wastewater treatment plant, washing machines, washing tables, degreasing, pipe maintenance, parts washing, cleaning)</p> | <ul style="list-style-type: none"> – read the instructions on the packaging – warning symbols, instructions for use – use PPE (gloves, goggles or shield, respirator, etc.) – storage and retention only in marked, sealed, undamaged containers and places designated by the head of the workplace (yellow chemical cabinets, drip tubs, away from busy places, separate from food and beverages); – equip the workplace with an emergency kit, check and replenish its contents – follow the instructions for dealing with occupational accidents and procedures in the organisational standard on hazardous substances and in the Emergency Plan – read the Rules for Working with Corrosive, Toxic or Carcinogenic Chemicals and Chemical Mixtures, or read the relevant information about hazardous chemical mixtures from the safety data sheet |
| CAPTURE, WINDING | workplaces where there are machine tools, lathes, bench grinders, saw drills, positioning jigs, mechanical stand jacks, semi-automatic welding machines, mobile scaffolding, etc. | <ul style="list-style-type: none"> – stay away from the danger area of the machine – stay away from rotating parts of equipment, shearing and pushing points – do not wear loose clothing, scarves, bandages, gloves, chains, bracelets; – keep long hair in a ponytail |
| GETTING HIT BY FRAGMENTS OF MATERIAL | locksmith and welding workplaces, metalworking machine workplaces, band and circular saws, machining shop | <ul style="list-style-type: none"> – use protective goggles or a shield – adjust the protective cover when working – stay within the marked paths and do not enter dangerous areas |

| RISK | SOURCE | MEASURES |
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| CLOSURE OF GATES/DOORS | Electrically operated sliding gates, roller doors, swing doors | <ul style="list-style-type: none"> do not enter on foot or by vehicle into the danger area of a lifting gate if it is in motion sufficiently illuminate the entrances sensors and other technical measures against entrapment use locking wedges and latches in the open position |
| LOADS - FALLING/IMPACT/PUNCHING/INJURY ON SHARP EDGES | handling and transport of loads, warehouses and storage areas, freely stored loads, areas under a crane runway | <ul style="list-style-type: none"> avoid being under the load, in its vicinity (3 m), or in the undesirable movement zone use safety helmets and gloves use stops when stowing loads do not place objects near the free edge make sure no work is being carried out above you observe the principles of safe material handling follow the instructions of slingers and crane operators and warning signs, and the instructions of responsible employees, especially managers |
| IMPACTS WITH VEHICLES IN MOVEMENT AND VEHICLE PARTS | rail and road vehicles, mechanisation, battery and forklift trucks, indoor and outdoor transfer tables | <ul style="list-style-type: none"> comply with the traffic signs in the area stay away from forklifts and load handling trucks unless you are in visual contact with the driver/operator observe the maximum vehicle speed of 20 km/h in outdoor areas and 5 km/h inside halls give priority to rolling stock and transfer tables around the premises stay away from tracks and their vicinity (1.7 m from the edge of the track) only drive vehicles if you have a valid certificate take extra care when moving around the company premises walk slowly and carefully, and don't run do not use personal music players (e.g. MP3 players) be careful when coming around corners do not get on and off transfer tables when in motion when working in the trackage or in the vicinity, use reflective clothing under EN ISO 20471 and comply with the company's Siding Rules and Správa železnic Regulation SŽDC BP1 |
| GLARE, BURNS | cutting machine workplaces and welding workplaces | <ul style="list-style-type: none"> use welding PPE inform the welder about the work in their vicinity use protective curtains and screens |
| EMERGENCY (ACCIDENT, FIRE, INJURY...) | all company workplaces, including outdoor areas | <ul style="list-style-type: none"> obtain the location of emergency management equipment (fire extinguishers, hydrants, first aid kit, emergency kits, water, gas and electricity shut-offs...) follow the specified conditions for operation – operating rules, operating instructions, safety signs report all emergencies report any conditions that may lead to an emergency perform welding work, including preparatory and related work (cutting, grinding) at workplaces with a risk of fire or explosion only on the basis of a Welding Order |

| RISK | SOURCE | MEASURES |
|---|---|---|
| INJURY FROM ELECTRIC CURRENT | switchboards, substations, transformer stations, testing room, EZ testing stands, crane tracks, cable ducts, electrical equipment of machines and technical equipment, trolley wires | <ul style="list-style-type: none"> – unauthorised persons must not enter testing rooms, substations and transformer stations, must stay away from rail vehicles connected to HV (by a heating coupling or trolley wire), and may only enter if so instructed by a manager – do not tamper with equipment, use damaged tools or run cables on paths/roads – stay away from equipment protective zones – mark the equipment being worked on and the relevant main switches with a 'do not switch on' sign - secure them against being switched on without authorisation – only workers with the appropriate professional qualifications may carry out work on electrical equipment – comply with the height restrictions set by road/path signs |
| CONTAMINATION OF SOIL, SEWAGE, SURFACE WATER AND GROUNDWATER | Workplaces with hazardous substances (chemicals and hazardous waste) and with machinery and equipment containing hazardous substances (fuels, oils, antifreeze, etc.) | <ul style="list-style-type: none"> – avoid working directly over sewer inlets, and in outdoor areas with unpaved surfaces – do not pour hazardous substances into sinks, washbasins, toilets or drains – use machines and equipment in good condition – follow the requirements set out in the organisational standard on hazardous substances and the Emergency Plan |
| WASTE | work with materials containing hazardous components accompanied by waste generation, operational accidents with leakage of hazardous substances, maintenance and repair of machinery and equipment | <ul style="list-style-type: none"> – separation of generated waste – disposal of waste in designated and labelled <i>collection</i> means and at designated locations – product take-back (fluorescent lamps, oils, accumulators, etc.) – follow the requirements set out in the organisational standard on waste |
| AIR POLLUTION | machines and equipment that pollute the air (emissions) – operation of air pollution sources (paint shops, boiler room, blasting box and blasting machines, degreasing, gluing, grinding, welding, soldering, brazing, tinning, etc.) | <ul style="list-style-type: none"> – respect the specified conditions for operation – operating rules and operating instructions – use of equipment limiting the generation of emissions – filters, replace them regularly and in a timely manner – measure emissions and keep a running record of operations – do not burn substances releasing hazardous components into the air in the premises |

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| Name of external organisation/natural person: | |
| Registered office of the external organisation/natural person: | |
| Business ID number: | |
| Representative of the external organisation/natural person who carried out and/or arranged the familiarisation: | |

The undersigned hereby certify by their signature that they have been familiarised with the above Occupational safety and health, fire protection, environmental protection and energy management conditions during the presence of external parties at ŠKODA PARS a.s. premises, that they have understood all of the above, that they will comply with the given obligations and that they are aware of the possible sanctions for failure to comply with the requirements or their conscious violation.

| Date of familiarisation | First name and surname | Date of birth | Signature |
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If necessary, attach another sheet

Send the record of the familiarisation of persons in writing or by e-mail, or deliver it in person, to ŠKODA

PARS a.s. (the Škoda Pars contact person) no later than the moment any external party enters the ŠKODA PARS a.s. premises